

Town of Lyme
Select Board Meeting
Minutes for April 10th, 2014
Approved: April 17, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), Patricia G. Jenks (member), and Dina Cutting (Administrative Assistant). Community members, Robert Thebodo and Shirley Tullar.

1. Chair Smith called the Select Board meeting to order at 8:05AM.
2. Jenks moved to approve the minutes of the April 3rd, 2014 meeting. Seconded by MacKenzie. Voted unanimously in favor.
3. Matters arising: Smith noted the permit for the ditching on River Road has been approved.
4. Public Comment: Thebodo informed the board he was at the meeting to discuss the Chase Beach Supervisor's job description.
5. The board approved manifests in the amounts of \$440,532.30 regular and \$437.94 Overseer of Public Welfare. Cutting requested to have a cutoff date to allow the manifest be completed in time for the board to review it on Wednesday. The cut off time will be every other Tuesday at 11:00AM.
6. Shirley Tullar came in to ask some questions concerning RSA 79-F(taxation of farm structures and land under farm structures). The board will be meeting with Diana Calder to review the protocols and set up check list for application of this easement. The April 15th deadline is applicable for the tax year it affects.
7. The job description for Chase Beach Supervisor was reviewed. Followed was a discussion concerning beach rules and regulations. After a brief discussion Thebodo wanted a confirmation that the Select Board supported the rules at the beach facility. All board members noted they support the rules and regulations of Chase Beach. Some minor changes were offered to the job description. After a brief discussion Jenks moved to approve the job description with changes noted. Seconded by MacKenzie. Voted unanimously in favor.
8. The job description for Lifeguards was reviewed. Changes were offered. Smith moved to approve the job description with changes noted. Seconded by MacKenzie. Voted unanimously in favor.
9. The job description for Pond Program Coordinator was reviewed. Changes were offered. After a brief discussion Jenks moved to approve the job description with changes noted. Seconded by MacKenzie. Voted unanimously in favor.
10. Public Hearing for the renewal of preservation easements was set for May 29th, 2014 at 8:00AM in the Conference Room.
11. May 22nd, 2014 PSNH will be coming to discuss solar electricity, what they offer and how it works.
12. Committee & Commission reports:
 - Town Building Committee: Jenks reported a problem with the pressure in the Library water system. Library is wondering if it is due to the old pipes. From the Lyme Water association connection to the building the piping is original. Also the parking lot "pond" came up at both the safety committee and building committee meetings as a concern. The Select Board would like some clear direction of the problem and what the Library is recommending as a solution. Jenks will communicate this. Once the Select Board has this information it will be discussed again.
 - Noise reported to Jenks from a resident on Shoe Strap Road was thought to be fans from the Tensen farm on River Road. Ms. Tensen informed Jenks they would be shutting down the fans soon.

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- Safety Committee: The following topics were discussed-Library parking lot drainage, School parking (lack of). Some discussion of the possible option of using the little common for parking and/or a driveway to make things safer at the school. MacKenzie will ask the school to recommend a plan to improve the school drop off and pick up as well as parking.
 - O'keefe is planning to submit a grant application to the Lyme Foundation to purchase fixed flashing speed signs for the Lyme Common and school area. MacKenzie is concerned that the speed buggy has not been out recently. The Speed Buggy has proved to be a very effective tool in reducing speed and should be utilized as much as possible.
 - Conservation Commission: Conservation Commission is willing to put funds towards the milfoil clean up. MacKenzie has requested some extra attention from Green Up Day for the car top boat landing on River Road. Conservation commission will contact Dan Friehofer about working with them on the "wood bank" project. A potential source of firewood is the hazardous and downed trees along our roadsides. The Conservation Commission is considering building a blind in the Chaffee Wildlife Sanctuary for viewing wildlife. The Conservation Commission is investigating ways to help with eliminating invasive species on the south end of River Road along the Connecticut.
13. Park'n ride: Smith reviewed the situation with the park'n ride. The state wants the Town to put \$500.00 towards legal issues involving an appraisal of this piece of property. The state has sold an easement to the Pushee family (property in back of Stella's). This is a floating easement and could pose a problem with the number of parking spaces. Smith will discuss this with the planning board at the next meeting and bring back more information.
14. Patty will try and confirm the estimated amount of loam the town has left from the field project.
15. Administrative Assistant job description was reviewed. Changes were offered. Smith made a suggestion to change the title of this position to "Town Administrator". After some discussion it was decided to leave the title as "Administrative Assistant". After a lengthy discussion the board agreed Jenks would make changes and distribute to all to review once more.
16. Ongoing business:
- Emergency Management Director position needs to be advertised. Cutting will do this.
 - Various other boards, committees and commissions need additional members. Cutting & Town Clerk will review. This will go on to the web page and the list serve.
 - There was a brief discussion concerning mud roads in town.
17. The board went to River Road for a site visit concerning the upcoming road work for River Road.
18. There being no further business at River Road Smith moved to adjourn at 11:50AM. Seconded by MacKenzie. Voted unanimously in favor.
- Respectfully Submitted,
Dina Cutting